

ANNUAL PEDAGOGICAL PLAN CLASS XI (COMMERCE)

SUBJECT: ENGLISH

Month	Sources & Resources	Learning Outcomes	Learning Objectives	Suggested Activities
April The Portrait of a Lady [H]	Text Book, Assignment -Possible questions of the chapter https://diksha.gov.in/play/content/do_313001837595246592166 NCERT Book	Make the students identify the genre to which the story belongs.To strengthen family bonds.To enable them to comprehend the cultural background of the story.	Make the students identify the genre to which the story belongs. To strengthen family bonds To enable them to comprehend the cultural background of the story.	Online- 1.Group Discussion on-Growing distance between the young and the older generation. Active involvement of parents.
Speech and Classified advertisement Writing	Online sharing of model writing short and long compositions and speeches of renowned personalities. https://youtu.be/7xUTguLaaXI	To enable the students to apply the correct format while writing a short or long writing composition. To make the students comprehend why a writing composition is written and the style and procedure	To enable the students to apply the correct format while writing a short or long writing composition. To make the students comprehend why a writing composition is written and the style and procedure.	speech competition
The Summer of the Beautiful White Horse [Sn]	https://diksha.gov.in/play/content/do_313002452157562880165 NCERT Book	The learners would be able to apply the literal, interpretative and critical level in analyzing a short story. They would be able to determine the tone of the story. They would be able to comprehend the irony hidden in the story.	To enhance familiarizing with specific background information of the author. To facilitate an attitude to become honest and trustworthy in thought and action, responsible, cooperative, understanding and tolerance, respect for national identities in relation to other people – democratic citizenship	Research on the Armenian genocide.PPT- (a group presentation comprising all range of learners).
May A Photograph [H]	Audio-Visual (visual representation of the poem) https://diksha.gov.in/play/content/do_31306535594273177619836 https://diksha.gov.in/play/content/do_3129961081459671041138 NCERT Book	The students would be able to grasp the theme and meaning of the poem.They would be able to read the poem with proper tone and rhyme and develop an interest in poetry.They would be able to draw a comparative study between human life and nature.	To prepare the students for poetic forms and adept them with the figures of speech, rhyme and rhythm. To read and recognize the purpose of economy of words and the hidden pathos and nuances of the lines, correlating them with author's background and personal experiences- to build up didactics, empathy and sympathy with the loss of the speaker.	Group discussion -Time and tide wait for none. Collage making of old pictures of family members.
The Address (SN)	Audio-Visual (visual representation of the poem) https://diksha.gov.in/play/content/do_31306535594273177619836 https://diksha.gov.in/play/content/do_3129961081459671041138 NCERT Book	The students will be able to learn the values like courage, empathy, sensitivity. To learn from past experiences and move ahead in life.	To enhance familiarizing with specific background information of the author. To facilitate an attitude to become honest and trustworthy in thought and action, responsible, cooperative, understanding and tolerance, respect for national identities in relation to other people – democratic citizenship	Group discussion -Time and tide wait for none. Collage making of old pictures of family members.
We're Not Afraid to Die [H]	https://diksha.gov.in/play/content/do_3129961081726976001139 Sharing of Audio -visual presentation of the chapters	The learners would be able to enhance their problem-solving skills.They would be able to inculcate the values of determination and will power.The students would be able to grasp the theme and meaning of the prose. Their critical and creative thinking skills would be enhanced.Their vocabulary would be enriched.	To allow a problem solving: identifying the problem; considering the options; weighing the pros and cons of each option; reaching a decision. To facilitate making connections between similar situations in different storylines/life experiences. To help learners distinguish different perspectives; analysing them; drawing conclusion/s.	Online group discussion on- courage, optimism, impact of wars
The Laburnum Top	PPT of the poem-about poet, theme of the poem, literary devices https://youtu.be/EE1KDtDOc48 NCERT Book	The students would be able to grasp the theme and meaning of the poem.They would be able to read the poem with proper tone and rhyme and develop an interest in poetry.	To make the students understand the beauty of natural world. To prepare the students for poetic forms and adept them with the figures of speech, rhyme and rhythm	Discussion on Different species of birds.
July Comprehension Passages	PPT on how to solve comprehension passages https://www.cbsetuts.com/cbse-class-11-english-passages-comprehension-discursive-passages/	The students will be able to solve a variety objective questions (MCQ) given with a comprehension passage.	To enhance the comprehension skill of the students.	Discussion of sample Reading Comprehension passage
The Voice of the Rain [H]	PPT of the poem-about poet, theme of the poem, literary devices. https://diksha.gov.in/play/content/do_313001837798703104156 NCERT Book	The students would be able to grasp the theme and meaning of the poem.They would be able to read the poem with proper tone and rhyme and develop an interest in poetry.	To recognize the purpose of economy of words and the nuances of the lines that highlights the cyclic nature of rain and appreciates the diligence and divine quality of the speaker.	Discussion on Different phenomenon of the nature

Poster Making	Sample posters Assignment https://www.cbsetuts.com/cbse-class-11-english-writing-grammar-posters/ NCERT Book	Comprehend an effective Poster making as a tool of Visual Communication. Focus on the message to be delivered.Keep the sequence well ordered	To express ideas aesthetically and relevantly with definition in purpose, expressions, grammar usage, format usage, relevant vocabulary	Discussion on how to write catchy slogans
August Tenses	Story of Tenses' family will be narrated PPT highlighting rules. https://diksha.gov.in/play/content/do_31255425218240512022873	The learners would be able to identify tenses and use them appropriately. Sentence construction skills would be strengthened	To establish a clear understanding of Tenses. To enable the learners to identify the types of Tenses and use them in sentences	Discussion of assignment of tenses
Discovering Tut [H]	PPT providing the synopsis https://diksha.gov.in/play/content/do_313001837677142016169 NCERT Book	The students would be able to grasp the theme and meaning of the prose.Their critical and creative thinking skills would be enhanced.Their vocabulary would be enriched.	To enhance familiarizing with specific background information of author/ book excerpt / history of Tutankhamun. To guide the students to relate the characteristics of literature to larger cultural and human values.	Collect the details about the culture of mummification
The Adventure(H)	Sharing of presentation about author, plot, theme, visuals, story line https://diksha.gov.in/play/content/do_313002452258299904195 NCERT Book	They will be able to analyse the values and thought process of the story.Positive values and attitudes would be inculcated in the students.	To guide the students to relate the characteristics of literature to larger historical and human values. To facilitate making connections between similar situations in different storylines/life experiences. To appreciate the timeless significance of the issue of marriage institution, role of English and gender stereotyping.	List the idioms used in the chapter and frame your own sentences
Sentence Reordering	Assignment of Sentence Reordering. PPT on how to solve sentence reordering exercises https://www.learncbse.in/english-main-course-book-mcb-cbse-class-10-writing-with-grammar-sentence-reordering/	They will be able to participate in the class discussion actively. They will be able to identify errors and frame grammatically correct sentences	To be able to comprehend and use grammatical organization for quantifying and sentence completion	Reorder the jumbled sentences.
READING SKILLS-Note Making	PPT demonstrating the technique and art of note making. https://library.leeds.ac.uk/info/1401/academic_skills/85/note_making	The learners would be able to differentiate between annotation, outline notes, column notes, mind maps and summary notes from a text.They would be able to use the note taking suggestions to develop good notes based on classroom discussions	To summarize information from different written text, reconstructing arguments and accounts in a coherent presentation. To express spontaneously, concisely and precisely, differentiating finer shades of significance even in the most complex situations. To express ideas with extra information and complexity, fluently and without difficulty in sentence construction.	Coder Making activity for note making
Childhood [H]-	Audi-visual demonstration of the poem https://youtu.be/HN3T1hyF2GE NCERT Book	The students would be able to grasp the theme and meaning of the poem.Their vocabulary would be strengthened.The students will be able to understand realities of human life	To read and recognize the purpose of human loss and the hidden pathos and nuances of the lines, correlating them with personal experiences- to build up didactics, empathy and sympathy with the loss of the speaker and the final resigned acceptance and optimism. To understand human life, death as eternal truth of life.	Discussion on -Innocence of childhood
father To Son (H)	Audi-visual demonstration of the poem https://youtu.be/HN3T1hyF2GE NCERT Book	The students would be able to grasp the theme and meaning of the poem.Their vocabulary would be strengthened.The students will be able to understand realities of human life	To read and recognise the father and son relationship.	Deeper meaning behind the poem will be discussed. Extra questions will be assigned.
Silk Road [H]-	PPT covering all important points of the chapter.Assignment to check students understanding. NCERT Book	The students will be able to sense the difficulties faced during KORA.They will get to know about human nature and Himalayan wildlife.	To enhance familiarizing with specific background information of author's experience. To make the students aware about Indian History. To make the students aware about KORA and its importance. To enhance their understanding about a travelogue.	Students will share their experiences of visiting holy places. And describe their learnings.

Mother's Day-	https://diksha.gov.in/play/content/do_3130024523200512001123 Audio video demonstration	To facilitate making connections between similar situations in different storylines/life experiences. To help learners distinguish different perspectives; analyzing them; drawing conclusion/s. They would be able to comprehend the role of a mother and inculcate values of respect and obedience.	To facilitate making connections between similar situations in different storylines/life experiences through the genre of drama. Understanding the importance of mother.	Role play by the students
Determiners-	Audio visual PPT	The learners would be able to identify determiners and use them appropriately.	To establish a clear understanding of determiners - to enable the learners to identify the types of determiners and use them in sentences.	Determiners` quiz
Debate-	newspaper /TV Debates -written pieces on various subjects - displaying debates of various writers. Practice of debate writing https://www.learnbse.in/debate-writing-class-12/	The students would develop an interest towards writing. Their planning and organizing techniques would be enhanced. They would be able to research on any subject and derive information from facts and present him in the form of a written piece. Their creative writing would be analysed. The interpreting and evaluative skills would be strengthened.	To enhance familiarizing with specific background information of author / book excerpt / history -To express ideas fluently and spontaneously without difficulty in expressions, grammar usage, format usage, relevant vocabulary.	Debate competition
Birth-	https://youtu.be/HK-g52pqS68	The learners would unfold their logical thinking skills.They will develop a Never Give Up attitude.	To allow a problem solving: identifying the problem; considering the options; weighing the pros and cons of each option; reaching an empathetic decision with the protagonist. To facilitate making connections between similar situations in different storylines/life experiences.	Discussion on characters of the chapter. Speech on Never Give Up
The Tale of Melon City	Video Clipping, Power Point Presentation https://diksha.gov.in/play/content/do_313002452289224704168 NCERT Book	The students would be able to express their understanding through discussions. They would skim and scan the words according to their meaning. They would enhance their reading as well as writing skills	To enhance familiarizing with specific background information of author/ book excerpt / history To facilitate making connections between similar situations in different storylines/life experiences.	Debate on - Is it right to teach same subjects to all the students with different interests?

SUBJECT:- ACCOUNTANCY

MONTH	UNIT/TOPIC	SOURCES/RESOURCES	LEARNING OBJECTIVE	LEARNING OUTCOMES
April	Introduction to Accounting Accounting- concept, meaning, as a source	Source: Double Entry Book Keeping	Describe the meaning, significance, objectives, advantages and limitations of	Students will able to understand the purpose to prepare the
May	Accounting Process Voucher and Transactions : Source documents and Vouchers, Preparation of Vouchers, Accounting Equation Approach: Meaning and Analysis, Rules of Debit and Credit. Recording of Transactions: Books of Original Entry- Journal Ledger: Format, Posting from journal and subsidiary books, Balancing of accounts	Source: Double Entry Book Keeping (T. S. Grewal)	Explain the concept of accounting equation and appreciate that every transaction affects either both the sides of the equation or a positive effect on one item and a negative effect on another item on the same side of accounting equation. Explain the effect of a transaction (increase or decrease) on the assets, liabilities, capital, revenue and expenses. appreciate that on the basis of source documents, accounting vouchers are prepared for recording transaction in the books of accounts. develop the understanding of recording of transactions in journal and the skill of calculating GST.	Students learn how a transaction takes its legal status. How to prepare different vouchers. What are the rules of Debit and Credit, preparation of Journal entries by following the rules. How to post them into ledger accounts
July	Special Purpose book Cash Book: Simple, cash book with bank column and petty cashbook. Subsidiary Books : Purchases book Sales book Purchases return book Sales return book Journal proper Note: Including trade discount, freight and cartage expenses for simple GST calculation. Including trade discount, freight and cartage expenses for simple GST calculation.	Source: Double Entry Book Keeping (T. S. Grewal)	Explain the purpose of maintaining a Cash Book and develop the skill of preparing the format of different types of cash books and the method of recording cash transactions in Cash book. Describe the method of recording transactions other than cash transactions as per their nature in different subsidiary books .appreciate that for ascertaining the position of individual accounts, transactions are posted from subsidiary books and journal proper into the concerned accounts in the ledger and develop the skill of ledger posting.	They will understand the purpose of maintaining a Cash Book and develop the skill of preparing the format of different types of cash books and the method of recording cash transactions in Cash book. They learn different methods of recording transactions other than cash transactions as per their nature in different subsidiary books .
AUGUST	Bank Reconciliation Statement: Need and preparation, Bank Reconciliation Statement. balance and Rectification of Errors Trial balance: objectives, meaning and preparation (Scope: Trial balance with balance method only) Errors: classification-errors of omission, commission, principles, and compensating; their effect on Trial Balance. Detection and rectification of errors; (i) Errors which do not affect trial balance (ii) Errors which affect trial balance preparation of suspense account.	Source: Double Entry Book Keeping (T. S. Grewal)	appreciate that at times bank balance as indicated by cash book is different from the bank balance as shown by the pass book / bank statement and to reconcile both the balances, bank reconciliation statement is prepared. Develop understanding of preparing bank reconciliation statement. state the need and objectives of preparing trial balance and develop the skill of preparing trial balance. appreciate that errors may be committed during the process of accounting. understand the meaning of different types of errors and their effect on trial balance. develop the skill of identification and location of errors and their rectification and preparation of suspense account.	Atudents will understand, What is Trial Balance and Bank Reconciliation Statement. The concept of trial balance. Why there is need to prepare trial balance by an accountant, two methods of preparing trial balance. What are the reasons that the cash book and pass book balances do not match with each other.

<p style="text-align: center;">SEPTEMBER</p>	<p>Depreciation, Provisions and Reserves Depreciation: Meaning, Features, Need, Causes, factors Other similar terms: Depletion and Amortisation Methods of Depreciation: i. Straight Line Method (SLM) ii. Written Down Value Method (WDV) Note: Excluding change of method Difference between SLM and WDV; Advantages of SLM and WDV Method of recoding depreciation i. Charging to asset account ii. Creating provision for depreciation/accumulated depreciation account. Treatment of disposal of asset Provisions, Reserves, Difference Between Provisions and Reserves. Types of Reserves: i. Revenue reserve ii. Capital reserve iii. General reserve iv. Specific reserve v. Secret Reserve Difference between capital and revenue reserve.</p>	<p>Source: Double Entry Book Keeping (T. S. Grewal)</p>	<p>explain the necessity of providing depreciation and develop the skill of using different methods for computing depreciation. understand the accounting treatment of providing depreciation directly to the concerned asset account or by creating provision for depreciation account. appreciate the method of asset disposal through the concerned asset account or by preparing asset disposal account. appreciate the need for creating reserves and also making provisions for events which may belong to the current year but may happen in next year. appreciate the difference between reserve and reserve fund.</p>	<p>After going through this Unit, the students will be able to: Explain the necessity of providing depreciation and develop the skill of using different methods for computing depreciation. They will understand the accounting treatment of providing depreciation directly to the concerned asset account or by creating provision for depreciation account.</p>
<p style="text-align: center;">OCTOBER</p>	<p>Financial Statements Meaning, objectives and importance; Revenue and Capital Receipts; Revenue and Capital Expenditure; Deferred Revenue expenditure. Opening journal entry. Trading and Profit and Loss Account: Gross Profit, Operating profit and Net profit. Preparation. Balance Sheet: need, grouping and marshalling of assets and liabilities. Preparation. Adjustments in preparation of financial statements with respect to closing stock, outstanding expenses, prepaid expenses, accrued income, income received in advance, depreciation, bad debts, provision for doubtful debts, provision for discount on debtors, Abnormal loss, Goods taken for personal use/staff welfare, interest on capital and managers commission. Preparation of Trading and Profit and Loss account and Balance Sheet of a sole proprietorship with adjustments.</p>	<p>Source: Double Entry Book Keeping (T. S. Grewal)</p>	<p>state the meaning of financial statements the purpose of preparing financial statements. state the meaning of gross profit, operating profit and net profit and develop the skill of preparing trading and profit and loss account. explain the need for preparing balance sheet. understand the technique of grouping and marshalling of assets and liabilities. appreciate that there may be certain items other than those shown in trial balance which may need adjustments while preparing financial statements. develop the understanding and skill to do adjustments for items and their presentation in financial statements like depreciation, closing stock, provisions, abnormal loss etc. develop the skill of preparation of trading and profit and loss account and balance sheet.</p>	<p>Students would be able to understand What are Financial Statements, the concept of financial statements, difference between gross profit and net profit. Implication of direct and indirect expenses on preparation of financial statements, difference between single entry and double entry system, accounting treatment of different adjustments while preparing Trading and Profit and Loss A/c and Balance Sheet</p>

NOVEMBER	Theory Base of Accounting Fundamental accounting assumptions: GAAP: Concept Basic Accounting Concept : Business Entity, Money Measurement, Going Concern, Accounting Period, Cost Concept, Dual Aspect, Revenue Recognition, Matching, Full Disclosure, Consistency, Conservatism, ☑ Materiality and Objectivity ☑ System of Accounting. Basis of Accounting: cash basis and accrual basis ☑ Accounting Standards: Applicability of Accounting Standards (AS) and Indian Accounting Standards (IndAS) Goods and Services Tax (GST): Characteristics and Advantages.	Source: Double Entry Book Keeping (T. S. Grewal)	state the meaning of fundamental accounting assumptions and their relevance in accounting. describe the meaning of accounting assumptions and the situation in which an assumption is applied during the accounting process. explain the meaning, applicability, objectives, advantages and limitations of accounting standards. appreciate that various accounting standards developed nationally and globally are in practice for bringing parity in the accounting treatment of different items. acknowledge the fact that recording of accounting transactions follows double entry system. explain the bases of recording accounting transaction and to appreciate that accrual basis is a better basis for depicting the correct financial position of an enterprise. Explain the meaning, advantages and characteristic of GST.	They will grasp the meaning of different concepts, principles of accounting, advantages of accounting standards and Goods and Services Tax
	Incomplete Records Features, reasons and limitations. Ascertainment of Profit/Loss by Statement of Affairs method. (excluding conversion method)	Source: Double Entry Book Keeping (T. S. Grewal)	Features, reasons and limitations. Ascertainment of Profit/Loss by Statement of Affairs method.	Students will learn how to maintain incomplete records by small shops and retail shops.
Part C: Project Work (Any One) 1. Collection of source documents, preparation of vouchers, recording of transactions with the help of vouchers. 2. Preparation of Bank Reconciliation Statement with the given cash book and the pass book with twenty to twenty-five transactions. 3. Comprehensive project of any sole proprietorship business. This may state with journal entries and their ledgering, preparation of Trial balance. Trading and Profit and Loss Account and Balance Sheet. Expenses, incomes and profit (loss), assets and liabilities are to be depicted using pie chart / bar diagram. This may include simple GST related transactions				

SUBJECT :- BUSINESS STUDIES

Unit 1: Evolution and Fundamental of Business

Month	Topics	Objective	Resources	Learning Outcome	Activities
April	History to Trade and Commerce in India: Indigenous Banking System, Rise of Intermediaries, Transport, Trading Communities: Merchant Corporations, Major Trade Centres, Major Imports and Exports, Position of India Sub-Continent in the World Economy. Business, meaning and characteristics Business, profession and employment Concept	Students learn about History of trade and Commerce, objectives of Business, Classification of Industries and commerce. Business risk and their remedies	NCERT Book, Notes of Private publishers, You tube Videos	After going through this unit, the student/learner would be able to: To acquaint the History to Trade and Commerce in India Understand the meaning of business with special reference to economic and non-economic activities.	1. Visit any business unit. Interact with the owner to find out the steps in starting the business. 2. Prepare a project report on the development of Trade and Commerce between 1st and 17th AD. 3. Collect information on any five sectors of the economy that Make in India focuses on. Find out the amount of investment in these sectors in the past two years.

	<p>Objectives of business</p> <p>Classification of business activities — Industry and Commerce</p> <p>Industry-types: primary, secondary, tertiary Meaning and subgroups Commerce-trade: (types-internal; external; wholesale and retail) and auxiliaries to trade; (banking, insurance, transportation, warehousing, communication, and advertising) meaning Business risk-Concept</p>			<p>Discuss the characteristic of business.</p> <p>Understand the concept of business, profession and employment. Differentiate between business, profession and employment.</p> <p>Appreciate the economic and social objectives of business. Examine the role of profit in business.</p> <p>Understand the broad categories of business activities- industry and commerce.</p> <p>Describe the various types of industries. Discuss the meaning of commerce, trade and auxiliaries to trade.</p> <p>Discuss the meaning of different types of trade and auxiliaries to trade. Examine the role of commerce- trade and auxiliaries to trade. Understand the concept of risk as a special Characteristics of Business examine the nature and causes of business risks.</p>	<p>What were the possible reasons that led to an interest of investors in these sectors</p>
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Unit 2: Forms of Business Organizations

Month	Topics	Objective	Resources	Learning Outcome	Activities
May	Sole Proprietorship-Concept, merits and limitations.	understanding of different forms of Business organization, their feature, merits and demerits and knowledge about formation of company	NCERT Book, Notes of Private publishers, You tube Videos		<p>Students will be divided into teams to work on the following</p> <p>(a) To study the profiles of any five neighborhood grocery/stationery store</p> <p>(b) To conduct a study into the functioning of a Joint Hindu family businesses</p> <p>(c) To enquire into the profile of five partnerships firms</p> <p>(d) To study the ideology and working of cooperative societies in the area</p> <p>(e) To study the profiles of any five companies (inclusive of both private and public companies)</p>

Partnership-Concept, types, merits and limitation of partnership, registration of a partnership firm, partnership deed. Types of partners

Hindu Undivided Family Business: Concept

Cooperative Societies-Concept, merits and limitations.

Company-Concept, merits and limitations;

Types: Private Public and One Person Company— Concept

Formation of company-stages, important documents to be used information of a company

Choice of form of business organisation

Identify and explain the concept, merits and limitations of Sole Proprietorship. Identify and explain the concept, merits and limitations of a Partnership firm.

Understand the types of partnership on the basis of duration and on the basis of liability.

State the need for registration of a partnership firm.

Discuss types of partners —active, sleeping, secret, nominal and partner estoppel.

Understand the concept of Hindu Undivided Family Business.

Identify and explain the concept, merits and limitations of Cooperative Societies. Understand the concept of consumers, producers, marketing, farmers, credit and housing co-operatives.

Identify and explain the concept, merits and limitations of private and public companies.

Understand the meaning of one person company.

Distinguish between a private company and a public company.

Highlight the stages in the formation of a company.

Discuss the important documents used at various stages in the formation of a company.

Distinguish between the various forms of business organisations.

Explain the factors that influence the choice of a suitable form of business organisation.

Unit 3: Public, Private and Multinational Company

Month	Topics	Objective	Resources	Learning Outcome	Activities
May & June	<p>Public sector and private sector enterprises</p> <p>—concept</p> <p>Forms of public sector enterprises: Departmental Undertakings, Statutory Corporations and Government Company. Joint venture concept</p> <p>Multinational Company—Feature, Public private partnership—concept</p>	<p>Understanding the concept of Public and Private sectors, Knowledge about different public sector enterprises</p>	<p>NCERT Book,</p> <p>Notes of Private publishers, You tube Videos</p>	<p>Develop an understanding of Public sector and private sector enterprises</p> <p>Identify and explain the features, merits and limitations Of different forms of public sector enterprises</p> <p>Develop an understanding of multiplication company, joint ventures and public private partnership by studying their meaning and features.</p>	<p>Students will make a list of multinational Indian companies and multinational foreign companies. And also discuss</p> <p>Its benefits and drawback with reference to India. Students will prepare list of joint venture in India.</p>

Unit 4: Business services

Month	Topics	Objective	Resources	Learning Outcome	Activities
July	<p>Business services—meaning and types. Banking: Types of bank accounts- savings, current, recurring, fixed deposit and multiple option deposit account.</p> <p>Banking services with particular reference to Bank Draft, Bank Overdraft, Cash credit. E-banking meaning, Types of digital payments</p>	<p>Have understanding about working and Need of banking,</p> <p>Insurance,</p> <p>Mode of Digital payments</p>	<p>NCERT Book Notes of Private publishers, You tube Videos</p>	<p>Understand the meaning of business services.</p> <p>Discuss the meaning of types of Business service Banking</p> <p>Develop and understand the different types of bank account.</p>	<p>1. Students will Identify a list of various services they use on a regular basis and identify their distinct characteristics. 2. Do a project on banking services. Approach a nearby bank and collect information about various services offered by them and also collect leaflets about salient features of different schemes. Compile and suggest what extra services you may like to propose</p> <p>3. Students will Visit a nearby bank branch and collect information about various types of account available for customers to open as per their requirement.</p>

Insurance—Principles. Types — life, health, fire and marine insurance — concept

Postal Service-Mail, Registered Post, Parcel, Speed Post, Courier-meaning

Develop an understanding of the different services provide by banks

Recall the concept of insurance

Understand Utmost Good Faith, Insurable Interest, Indemnity, Contribution, Doctrine of Subrogation and Causa Proxima as principles of insurance Discuss the meaning of different types of insurance-life, health, fire, marine insurance.

Understanding the utility of different postal and telecom services

Unit 5: Emerging Modes of Business

Month	Topics	Objective	Resources	Learning Outcome	Activities
July&August	E-business: concept, scope and benefits	Full Knowledge of E-Business, its scope and benefits,Business Process Outsourcing	NCERT Book Notes of Private publishers, You tube Videos	Give the meaning of e-business.Discuss the scope of e-business.Appreciate the benefits of e-business,Distinguish e-business from traditional business.	<p>1.Students will compare and contrast the products and their prices available on the internet and in retail shops. Is the quality, customer satisfaction and other factors the same?</p> <p>2. Students will study any business unit/company which is using e-commerce,</p> <p>e-business as a way of doing business. And will Interview some people working there and find out the advantages in practical business in terms of its costs also.</p>

Unit 6: Social Responsibility of Business and Business Ethics

Month	Topics	Objective	Resources	Learning Outcome	Activities
August	Concept of social responsibility, Case of social responsibility, Responsibility towards owners, investors, consumers, employees, government and community., Role of business in environment protection, Business Ethics-Concept and Elements	Have knowledge of responsibilities Of Business man toward different stake holders and role of business man for environment protection and business ethics	NCERT Book , Notes of Private publishers, You tube Videos	State the concept of social responsibility. Examine the case for social responsibility. Identify the social responsibility towards different interest groups. Appreciate the role of business in environment protection. State the concept of business ethics. Describe the elements of business ethics.	1. A chart will be made in writing a code of ethics for use in the classroom. 2. By using newspapers, magazines and other business references, students will identify and describe at least three companies that are socially responsible and three that are socially irresponsible. 3. Students will choose a company and prepare a report on Corporate Social Responsibility undertaken by it. (Hint : Swachh Bharat Abhiyan, Budding Artists Fund, start-ups, Education, Skill India, women and other marginalised groups.)

PART B : FINANCE AND TRADE

Month	Topics	Objective	Resources	Learning Outcome	Activities
September Unit 7: Sources of Business Finance	Concept of business finance, Borrowed funds: debentures and bonds, loan from financial institution and commercial banks, public deposits, trade credit, Inter Corporate Deposits (ICD).	Knowledge and understanding of different sources of finance, Owners' equity and Borrowed fund	NCERT Book , Notes of Private publishers, You tube Videos	State the meaning, nature and importance of business finance. 2. Classify the various sources of funds into owners' funds. State the meaning of owners' funds. 3. Understand the meaning of Global Depository receipts, American Depository Receipts and International Depository Receipts. 4. State the meaning of borrowed funds. 5. Discuss the concept of debentures, bonds, loans from financial institutions and commercial bank, Trade credit and inter corporate deposits. 6. Distinguish between owners' funds and borrowed funds.	1. Students will collect information about the companies that have issued debentures in recent years. And will give suggestions to increase popularity of Debentures. 2. Students will prepare a scrapbook in which they will paste detailed information about various financial institutions that provide financial assistance to Indian companies. 3. On the basis of the sources discussed in the chapter, students will suggest suitable options to solve the financial problem of the restaurant owner. 4. A comparative chart of all the sources of finance will be prepared.

Month	Topics	Objective	Resources	Learning Outcome	Activities
October Unit 8: Small Business and Enterprises	Entrepreneurship Development (ED): Understand the concept of Entrepreneurship Development (ED), Intellectual Concept, Characteristics and Need. Process Property Rights of Entrepreneurship Development: Start-up India Scheme, ways to fund start-up. Intellectual Property Rights and Entrepreneurship. Small-scale enterprise as defined by MSMED Act 2006 (Micro, Small and Medium Enterprise Development Act), Role of small business in India with special reference to rural areas., Government schemes and agencies for smallscale industries National Small Industries Corporation (NSIC) and District Industrial Centre (DIC) with special reference to rural, backward areas	Understanding and knowledge of Entrepreneurship, Small scale business-its role in economy, Problems and government schemes for small industries	NCERT Book , Notes of Private publishers, You tube Videos	Understand the concept of Entrepreneurship Development (ED), Intellectual Property Right. 2. Understand the concept of small business 3. Discuss the role of small business in India 4. Appreciate the various Government schemes and agencies for development of small-scale industries. NSIC and DIC with special reference to rural, backward area.	1. Students will prepare a online questionnaire to find out the actual problems faced by an owner of a small scale unit. A project report will be prepared on this basis. 2. Survey will be conducted about five small scale units in nearby areas to find out if they have received any assistance by the institutions setup by the Government

October Unit 9: Internal Trade	Internal trade- meaning and types services rendered by a wholesaler and a retailer, Types of retail-trade-Itinerant and small scale fixed shops retailers, Large scale retailers- Departmental stores,chain stores-concept,GST (Goods and Services Tax): concept and key-features	Knowledge of internal trade ,its types- retail trade and large scale trade	NCERT Book, Notes of Private publishers, You tube Videos	State the meaning and types of internal trade. 2. Appreciate the services of wholesalers and retailers. 3. Explain the different types of retail trade. 4. Highlight the distinctive features of departmental stores, chain stores and mail order business. 5. Understand the concept of GST	1. Students will Identify various fixed shop retailers in nearby locality and will classify them according to the different types they have studied. 2. A study will be done on retailers selling second-hand goods in nearby area? And will find out the category of the product that they deal in? Which products are suitable for resale? List will be prepared of some of their findings. And conclusion will be drawn.3. Students will prepare a report of difference in the retail business of yesterday and the times to come
Month	Topics	Objective	Resources	Learning Outcome	Activities
November Unit 10: International Trade	International trade: concept and benefits, Export trade- Meaning and procedure,Import trade- Meaning and procedure, WTO Concept	Knowledge of export and import trade	NCERT, PRIVATE PUBLISHER' BOOKS	Students will be able to understand how export and import business can be done. What documents are required to do export and import	Project file will be prepared on export and import documents

SUBJECT:- ECONOMICS

Month	Topic	Sources/Resources	Learning Objectives	Learning Outcomes	Suggested Activities
April	Statistical tools & Interpretation-Mean,Median & Mode	Text book statistics for economics https://www.youtube.com/watch?v=Exxh9I_ml8k&t=44s https://www.youtube.com/watch?v=63gwGhMjRK8 https://www.youtube.com/watch?v=6OqSZijO7hw	To learn the computation of mean, median & mode an distinguish between the appropriate times to use these measures of central tendency	Ability to use appropriate measure of central tendency.	students will calculate average pocket money of their respective class. Based upon repetetions they will find the trends iin clothing.
May	Introduction toMicroeconomics Production Possibility curveConsumer' Equilibrium & Demand	Text book Inroductory Microeconomics Power Point Presentation http://www.ncert.nic.in/publications/miscellaneous/pdf/dic_Eco.pdf	To understand the meaning of economy and reason for studying economics To understand different types of economic activities, economic agents and different types of economies Understanding the concept of PPC and its implications. To know the basic concepts of microeconomics To understand the various determination of consumer equilibrium. To understand the concept of budget line. To understand the meaning of demand and how the demand is determined.	Students will be able to understand the importance of different components of economy. Understanding of central problems and their reasons Equipment with basic tools of Economics. Students will be able to understand the concept of utility and equi.Students will logically understand the concept of budget line and elasticity of demand. Understanding of various factors leading to change in demand by the consumer	Initiate a discussion on how the central problems are solved in different economies and what will be its impact on the economies Micro economics deals with individual economic agents. Discuss with your friends Discuss among yourself that how your additional satisfaction falls with increased consumption of a good Discuss with your parents that why do they demand for good change with change in their income

July	Collection, organization & Presentation of data	https://www.youtube.com/watch?v=g0qmf4z766w	Understands the meaning and purpose of data collection. Differentiates between census or complete enumeration & sample methods of data collection Understands the difference between primary & secondary data. Understands the difference between one-dimensional & two dimensional diagrams. Identifies important sources of primary & secondary data. Identifies important sources of primary & secondary data.	Differentiates between census or complete enumeration & sample methods of data collection	Suppose a study of gradual progression of learners into adulthood with respect to their height and weight is to be made. There are 50 learners each in two
August	Producer's Behaviour and Supply		To understand the meaning of production function, variable factor and fixed factors, short run and long run, Producer's equilibrium different types of costs and revenue. To understand the concept of supply and different determinants of supply	Students will come to know how a producer undertakes production. They will come to know about supply and stock. They will learn to differentiate among various types of costs. Understand how profit is determined	Initiate a discussion on ever rising prices of raw material and their impact on production cost. ? Should factors be given their salary? What measures to be taken in long run to overcome the losses?
October	Forms of market and price determination under perfect competition With simple applications		To understand the meaning of different forms of market.	Students will learn about the effects of changes in demand and supply on market equilibrium	Share in a blog or whatsapp group the strategies adopted by the government to safeguard interest of the farmers in the market Discuss the role of the government to ensure adequate availability of food grains for the underprivileged
November	Index Numbers	https://www.google.com/search?q=vedio+of+Topic+Index+numbers&ei=LWBTZNnKOseuseMPm4Cr4AU&ved=0ahUKEwiZldWyk9v-	To learn the determination of market equilibrium under perfect competition. To understand the meaning of price ceiling and price floor. To make students able to understand: Meaning, Importance and Method of Constructing Index Numbers.	Students will learn about the role of government license and patent rights in ensuring monopoly. The students will be able to define the types of Index numbers. Recognise the formula for finding out different index numbers.	

